

Nettlebed Parish Council

Council Members are hereby summoned to attend the Meeting of the
Nettlebed Parish Council at The Village Club, High Street, Nettlebed
on Tuesday 6th October 2026 at 7.30pm

Public participation: The council welcomes the public's involvement in meetings, which must be in accordance with our Standing Orders Section 3 (Meetings Generally).

Parish Council Clerk:  Date: 1 October 2026

AGENDA

- 168/26 **To receive and accept apologies for absence**
- 169/26 **Requests for Dispensations, Declarations of Interest, gifts and hospitality**
- 170/26 **To facilitate public participation with regard to items on the agenda**
It should be noted that the time allocated for the public session is a total of 10 minutes for all those wishing to speak.
- 171/26 **To approve the Minutes** of the Parish Council Meeting held on 1st September, previously circulated.
- 172/26 **To receive a report from the South Oxfordshire District Councillors for Nettlebed**
- 173/26 **To receive a report from the Oxfordshire County Councillor for Nettlebed**
- 174/26 **To consider vacancies and any applications for co-option**
- 175/26 **Update on Progress and Matters Arising** - The Clerk/Chairman to report on the status of outstanding items from previous Minutes and any other issues arising between meetings which do not require a decision

Area	Description	Action Required	Owner	Status
Allotment	Signage to be installed to instruct cyclists to dismount and shut the gates. Dogs on leads.	Signage to be installed.	JP/EH	Completed.
Bus Stops	Two pairs of bus stops to be installed 1) near play area 2) between Elms Way and Priest Close)	Liaise with OCC, Bus Infrastructure Officer	JP	Completed.
Councillor Vacancy	A vacancy exists on Nettlebed Parish Council	Raise awareness	JP/NPC	One vacant seat remains
Quiet Lanes - Application	Huntercombe End Lane	No action required		Nuffield PC have completed the application. James Norman, SODC has confirmed the application has his strong support. Ben Higgins, OCC has been asked for his support.
The Green	Posts have been knocked down	3 off posts to be replaced 1 off post to be re-set	JP	Awaiting quote from TLGO
Traffic Calming	Speed Indicator Devices (SIDs)	No action required	JP / EH	Completed.

176/26 **Committees**

i. **Finance Committee**

- a. Receive the minutes of the Finance Committee meeting held on 29th September

ii. **Crocker End Green Common Management Committee**

177/26 **Grants-** to consider any grant applications received

178/26 **Governance and Consultations**

- i. **Staffing Committee:** To consider the establishment of a Staffing Committee and, if agreed:
 - a. adopt the Staffing Committee Terms of Reference
 - b. approve the proposed amendments to Standing Order 19 - Handling Staff Matters
 - c. appoint four members to the Staffing Committee
 - d. appoint the Chair of the Staffing Committee

179/26 **Projects and Proposals**

- i. **Sport and Play Facilities Working Group** - update
- ii. **Neighbourhood Plan Working Group** – update
- iii. **Proposed Cycle Path** – AF update and next steps - following walk of the route with Cllr. Ben Higgins.

180/26 **Accounts & Finance**

- i. **Draft Budget 2026/27 and Finance Committee Recommendations**
To receive an update on the draft budget for 2026/27 following its review by the Finance Committee and to consider the Committee's recommendations.
- ii. **VAT Reclaim** – 1 February 2026 to 31 August 2026
To receive the recommendation of the Finance Committee following its review
- iii. **To receive the Finance Report and Budget Monitoring Reports**, previously circulated
- iv. **To acknowledge scrutiny and acceptance of the bank statements**, previously circulated
- v. **Income Received and Transfers** – to acknowledge payments received and transfers between accounts
- vii. **Payments between meetings** – to note
- viii. **Invoices for Payment** – to consider and approve invoices for payment itemised on the schedule below:

Payment Method	Ref	Payee/Description	Payment Inc VAT
BACS	111	HMRC 6 Sept to 5 Oct month 6 pay 18.10	£119.23
BACS	112	LGPS 6 Sept to 5 Oct month 6 pay 18.10	£348.77
SO	113	Salary - Oct month 7 due 28.10 (TBC by PATA)	£1,121.01
BACS	114	PATA Payroll Services salary and arrears calculation	£66.30
DD	115	iD Mobile – Oct – due 17.10	£6.00
BACS	116	Shield Maintenance	£15.60
BACS	118	The Landscape Group Oxfordshire – September	£555.00
BACS	119	The Village Club – hall hire	£800.00
DC	120	Royal British Legion – The Poppy Appeal	£27.00
BACS	121	Citizens Advice West Oxfordshire (trading as Citizens Advice Oxfordshire)	£450.00
BACS	122	SLCC – Neighbourhood Plan Training – DR	£42.00

BACS	123	Community First Oxfordshire	£55.00
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181/26 **Training** – to consider training courses and other training sources

182/26 **Planning**

- i. **Planning applications** – to consider all recent applications received from SODC detailed below and any other planning applications submitted and published on the SODC planning portal between the circulation of this agenda and the meeting.

P26/S4124/FUL Land adjacent to Squash Court, Joyce Grove, Nettlebed
Erection of two bay car port on existing concrete base

- ii. **Notices of Decision** – to note

183/26 **Village Matters**

- i. **Allotment report / update** – to discuss and agree next steps

184/26 **Attendance at Meetings and Reports**

- i. **Nettlebed School & Community Centre (NSCC) – to review the updated policy**

185/26 **Correspondence** – to note correspondence received not otherwise on the agenda where decisions are not required (other than adding to the agenda for a future meeting)

- Email – 80th anniversary of the local Polish Camps

186/26 **Items for information or next Agenda only**

187/26 **Date of next meeting**

2026 Meetings:

6th Jan • 3rd Feb • 3rd March • 7th April • 5th May (Annual Parish Council Meeting)
• 19th May (Annual Parish Meeting) • 2nd June • 7th July • 1st Sept • 6th Oct • 3rd Nov

