

Nettlebed Parish Council

Committee Members are hereby summoned to attend a meeting of the
Finance Committee at The Village Club, High Street, Nettlebed
on Tuesday **29th September 2026** at 6.00pm

Public participation: The council welcomes the public's involvement in meetings, which must be in accordance with our Standing Orders Section 3 (Meetings Generally).

Parish Council Clerk:  Date: 24th September 2026

AGENDA

001/26 **To receive and accept apologies for absence**

002/26 **Requests for Dispensations, Declarations of Interest, gifts and hospitality**

003/26 **Draft Budget 2026/27**

To consider and review the draft budget for the 2026/27 financial year, as prepared by the Clerk, including proposed income and expenditure, budget assumptions and any amendments required prior to recommendation/approval.

004/26 **Finance Checks and Internal Financial Controls**

To undertake the Committee's finance checks, including:

- reconciliation of bank statements against the cash book/accounting records
- sample checking of payments against invoices and supporting documentation, and
- confirmation that financial records and transactions are appropriately evidenced and reconciled.

005/26 **VAT Reclaim – 1 February 2026 to 31 August 2026**

To review the VAT reclaim for the period 1 February 2026 to 31 August 2026, including the supporting transaction records and documentation, and to confirm the amount to be reclaimed.

006/26 **Items for information or next Agenda only**