

Nettlebed Parish Council

Council Members are hereby summoned to attend the Meeting of the
Nettlebed Parish Council at The Village Club, High Street, Nettlebed
on Tuesday 7th July 2026 at 7.30pm

Councillors

Present: Chair: Dennis Rocks (DR)
Councillors: Geoff Bond (GB), Emilia Henderson (EH),
Stuart Mackie (SM), Conway Shaw (CS),
Andy Bryan (AB)

In attendance: Jo Pugh (JP) - Parish Clerk

Also present: 1 member(s) of the public

124/26 **To receive and accept apologies for absence**

Apologies received from Amanda Foister.

125/26 **Requests for Dispensations, Declarations of Interest, gifts and hospitality**

None

126/26 **To facilitate public participation with regard to items on the agenda**

It should be noted that the time allocated for the public session is a total of 10 minutes for all those wishing to speak.

A resident thanked the Council for considering the matter of speeding vehicles along Watlington Street. The resident raised concerns regarding the effectiveness of the agreed SID device location and, having undertaken some research, queried whether a device positioned just inside the village entrance from the Watlington direction may provide greater benefit. EH advised that the locations of the SID devices had been identified following speed surveys and with advice from the OCC Highways Officer. The Council noted that a third SID pole could be considered in the longer term but emphasised that the devices are primarily intended as speed reminders. The most effective locations within the village will continue to be reviewed. **Action:** JP to send the traffic survey reports to the resident.

127/26 **To approve the Minutes** of the Parish Council Meeting held on 2nd June and the extraordinary meeting held on 26th June, previously circulated.

The Council **RESOLVED** that the minutes from the meetings on 2nd June and 26th June be accepted as a true record and were signed by the Chair.

128/26 **To consider vacancies and any applications for co-option**

None.

129/26 **To receive a report from the South Oxfordshire District Councillors for Nettlebed**

It was noted that Jo Robb would be unavailable due to family circumstances until late July.

130/26 **To receive a report from the Oxfordshire County Councillor for Nettlebed**

Cllr. Ben Higgins: June Parish Report had been circulated and is available on the NPC website.

131/26 **Update on Progress and Matters Arising** - The Clerk/Chairman to report on the status of outstanding items from previous Minutes and any other issues arising between meetings which do not require a decision

Area	Description	Action Required	Owner	Status
Allotment	Signage to be installed to instruct cyclists to dismount and shut the gates. Dogs on leads.	Signage to be installed.	JP	Contractor/handyman to be engaged.
Allotment	Gate not functioning correctly	TLGO to install spring	JP	Awaiting installation.
Bus Stops	Additional bus stops requested near Priest Close on B481	Liaise with OCC, Bus Infrastructure Officer	JP	Two pairs of bus stops to be installed 1) near play area 2) between Elms Way and Priest Close) and Awaiting installation date - no cost to NPC
Councillor Vacancy	A vacancy exists on Nettlebed Parish Council	Raise awareness	JP/NPC	One vacant seat remains
Traffic Calming	Speed Indicator Devices (SIDs)	Poles x 2 to be installed at agreed locations	JP / EH	21/05 Payment acknowledged. Installation in 4-6 weeks.
Traffic Calming	Speed Indicator Devices (SIDs)	Order 1 x Evolis Solar Mobile Pack from Elan City	JP	27/05 Ordered the unit. Dri-boxes, padlock and jubilee clips to be ordered. Est delivery 5 weeks.
Traffic Calming	Speed Indicator Devices (SIDs)	Engage services of Ollie Brake	JP	Awaiting hardware installation.

132/26 **Grants-** to consider any grant applications received

£500 remaining in the grant budget. **Action:** JP re-post NPC Grant on Facebook and forward funding opportunities to The Village Club regarding Wi-fi installation.

133/26 **Governance and Consultations**

i. **Quiet Lanes** – to consider Huntercombe End Lane (Expression of Interest)

During the discussion, concerns were raised that the lane can serve as an important alternative route when other roads are closed. Members noted that Quiet Lane designation does not restrict access or close the road, but is intended to encourage more considerate use by all road users.

Resolved: To support the Expression of Interest for Huntercombe End Lane to be designated as a Quiet Lane.

Resolved: To appoint AF as lead on the matter, following her previous indication that she would be willing to undertake the role.

Action: JP to liaise with the Clerk to Nuffield Parish Council.

ii. **General review of speed limits on Oxfordshire's rural A and B class road network - Stakeholder consultation - South Oxfordshire district**

Agreed: that EH would prepare a summary of the consultation and present it at the September meeting. The Council would then agree the response, which would be submitted by the Clerk ahead of the consultation deadline of 18 September.

134/26 **Projects and Proposals**

i. **Sport and Play Facilities Working Group** - update

No update was provided. A report will be presented at the September meeting.

ii. **Neighbourhood Plan** - Consideration of Community Interest and Next Steps

The Council noted that 11 responses had been received to the Steering Group expression of interest form circulated via Facebook, NNN and the NPC website. Of those respondents, one resident expressed an interest in attending regular meetings, while two others indicated that they could attend some meetings. One resident had previously expressed an interest in, and willingness to undertake, the role of Chair of the Steering Group should the Council decide to take the project forward.

A face-to-face meeting was scheduled for 9 July between DR, EH, GB and the resident to discuss the next steps.

135/26 **Accounts & Finance**

- i. **Clerk's Mileage Allowance** - to consider increasing allowance to £0.55 per mile in line with the HMRC approved mileage rate.

Resolved: That the Clerk's mileage allowance be increased to £0.55 per mile, in line with the HMRC Approved Mileage Rates, with effect from 1st April 2026.

- ii. **Insurance Renewal** - to review the Crocker End Green Common insurance cover and approve the renewal

Resolved: to renew at a cost: £265.24 (slightly less than previous year)

- iii. **To receive the Finance Report and Budget Monitoring Reports**, previously circulated

Resolved: to accept the Finance Reports 01.06.26-30.06.26

- iv. **To acknowledge scrutiny and acceptance of the bank statements**, previously circulated

Resolved: the Unity Trust Bank Account, Barclays Community Account and Barclays Premium Account bank statements were reviewed and accepted.

Barclays Bank	Bank Statements	Bank Transactions
	As at 10th June	As at 30th June
Community Account Balance	£2,274.25	£1,097.86
Business Premium Account Balance	£36,619.99	£34,619.99
Unity Trust Bank	Bank Statements	Bank Transactions
	As at 30th June	As at 30th June
Unity Trust Acc Balance	£55,219.88	£55,219.88

- v. **Income Received and Transfers** – to acknowledge payments received and transfers between accounts

Reviewed and noted.

Ref	Payee/Description	Payment Inc VAT
059	Bank Transfer – Premium Acc to Community Acc	£2,000.00
060	Bank Interest Paid to Business Premium Acc	£68.65
087	Bank Interest Paid to Unity Trust Bank	£173.50

i. **Payments between meetings**

Payment Method	Ref	Payee/Description	Payment Inc VAT
DC	056	J&A International – allotment signs	£95.95
DD	057	Castle Water 01.04.26-30.04.26 due 27.05.26	£17.49
DC	062	Sign Trade Supplies – allotment fixings	£129.17
DC	072	Microsoft 365 Prepay subscription	£141.12

ii. **Invoices for Payment** – to consider and approve invoices for payment itemised on the schedule below:

Resolved: to agree the following payments which Cllr EH would authorise.

Payment Method	Ref	Payee/Description	Payment Inc VAT
BACS	061	PATA Payroll Services	£51.30
BACS	063	HMRC 6 June to 5 July month 3 pay 18.07	£125.10
BACS	064	LGPS 6 June to 5 July month 3 pay 18.07	£291.65
SO	065	Salary - July month 4 - due 28.07 (TBC by PATA)	£1,095.66
DD	066	iD Mobile – July	£6.00
BACS	068	The Landscape Group Oxfordshire – June	£555.00
BACS	069	SLCC Membership	£200.00
BACS	070	Shield Maintenance – dog waste collection (10407)	£15.60
BACS	071	Shield Maintenance – dog waste collection (10273)	£15.60
DC	074	Bitdefender	£24.99
BACS	075	My Vision Oxfordshire	£50.00
BACS	076	Nettlebed District Commons Conservators	£500.00
BACS	077	Chiltern Society - donation	£20.00
BACS	078	Age UK	£100.00
BACS	079	Parochial Church Council - churchyard gardeners	£50.00
BACS	080	HMRC 6 July to 5 Aug month 4 pay 18.08 - TBC	£125.10
BACS	081	LGPS 6 July to 5 Aug month 4 pay 18.08 - TBC	£291.65
BACS	082	Salary - Aug month 5- due 28.08 - TBC	£1,095.66
DD	083	ID Mobile – Aug – due 17.08	£6.00
BACS	084	Shield Maintenance – dog waste collection	£15.60
BACS	086	The Landscape Group Oxfordshire – July	£555.00

136/26 **Training** – to consider training courses and other training sources

OALC June Newsletter and training update had been circulated. **Action:** JP to re-distribute details of the available training courses.

137/26 **Planning**

- i. **Planning applications** – to consider all recent applications received from SODC detailed below and any other planning applications submitted and published on the SODC planning portal between the circulation of this agenda and the meeting.

P26/S1706/HH - The Leaze 13 Crocker End Nettlebed Henley-on-thames RG9 5BJ
Proposed outdoor swimming pool, hot tub, pool house, associated landscaping and relocation of existing pergola.

Resolved: No Objection

The proposed pool house is modest, single storey and well screened. The Council also notes that the Forestry Officer has raised no objection in relation to trees.

NPC asks that the following matters are considered by the Planning Authority:

1. **Tree protection** - A suitable Tree Protection Plan and method statement should be secured before any works commence to safeguard nearby trees during construction.
2. **Drainage** - Appropriate arrangements should be made for the disposal of pool backwash and surface water from the proposed hard surfacing.
3. **External lighting** - In view of the dark skies within the National Landscape, any external lighting should be kept to the minimum necessary and be low-level and downward directed.
4. **Plant noise** - Any air source heat pump or other plant should operate within acceptable noise limits to protect neighbouring amenity.
5. **Incidental use** - The pool house should remain ancillary and incidental to the enjoyment of the existing dwelling and not be used as a separate residential or commercial unit.

P26/S2073/LB Peebles Crocker End Nettlebed Henley-on-thames RG9 5BJ
Partial demolition of an existing 2-storey extension and the construction of a new 2-storey extension with associative internal modifications. Erection of a new porch over the existing barn entrance. Erection of a new porch over the existing farmhouse entrance.

Resolved: That the Clerk would seek confirmation from SODC that the adjoining neighbours had been consulted in accordance with the statutory requirements and, subject to that confirmation, finalise and submit the Parish Council's response before the consultation deadline under the delegated authority set out in Clause 7 of the Scheme of Delegation.

P26/S2112/HH Crocker End House Crocker End
Minor alterations and improvements to dwelling.

Resolved: No objection

The proposed alterations appear well considered and the design approach, as set out in the Design and Access Statement, is broadly sympathetic to the character and appearance of this Victorian property.

The Parish Council invites the Planning Authority to have regard to the following matters:

1. **Assessment of the proposal** - The application description refers to 'minor alterations and improvements', which does not fully reflect the extent of the proposed external works, including the removal of a chimney stack, the introduction of three dormer windows and a Juliet balcony. The Parish Council asks that the application is assessed against the full submitted plans and supporting documents.
2. **Chilterns National Landscape** - Given the property's location within the Chilterns National Landscape, the Parish Council asks the Local Planning Authority to be satisfied that the proposed alterations, including the new southwest-facing windows, conserve and enhance the natural beauty of the National Landscape, having regard to the statutory duty under the Countryside and Rights of Way Act 2000 and relevant development plan policies.

P26/S2656/3R Merrimoles Farm Highmoor Henley-on-Thames RG9 5DH

Change of use of 2no. agricultural buildings to a flexible commercial use falling within Class E (g) (i) and (iii)

Resolved: No objection

However, the Parish Council asks the Local Planning Authority to take the following matters into account when considering whether prior approval is required.

1. **Bridleway and Highway Safety** Highmoor Bridleway 26 crosses the site entrance and runs close to the southern boundary of the yard. The submitted Transport Statement does not address the potential for conflict between bridleway users and commercial vehicle movements associated with the proposed flexible use. The Parish Council asks that the Highway Authority considers this matter before concluding that prior approval is not required on transport and highways grounds.
2. **Land Contamination** The previous prior approval (P22/S4646/N4C) was subject to conditions requiring a phased contamination risk assessment and, where necessary, remediation. The Parish Council asks the Local Planning Authority to be satisfied that any contamination risks have been appropriately addressed when determining whether prior approval or further conditions are required in relation to this notification.
3. **Barn B Eligibility** Barn B was not included within the 2023 prior approval. The Parish Council notes the applicant's statement that the building was in agricultural use on 3 July 2012 and has remained in agricultural use since that date. The Parish Council asks the Local Planning Authority to satisfy itself that Barn B meets the eligibility requirements for Class R permitted development before determining the notification.

ii. **Notices of Decision** – to note

P26/S0719/HH 19 Crocker End, Nettlebed

Side porch, timber construction with concrete base and pitched roof (as amended by plans received on 9 June 2026, showing an increase in the depth of the proposed porch, with the front elevation brought forward by 0.6 metres) - **Granted**

P26/S0836/HH Berrick House, The Green, Nettlebed

Proposed two storey front extension - **Granted**

P26/S1390/DIS Sue Ryder Home For Palliative Care Joyce Grove Nettlebed RG9 5DF

Discharge of condition(s) 6 PART (Joinery details) on planning application P22/S2739/LB. Conversion and extension of Joyce Grove (Grade II Listed) to provide 23 apartments, retaining all existing buildings and footprints with the addition of a first and second floor staircase extension to replace the existing fire escape structure to the north elevation of the building - **Discharge Partially Agreed**

138/26 **Village Matters**

- i. **Allotment Access** - to consider options to improve access control

It has been reported that the gate is frequently being left propped open - often by cyclists, and also a quad quad bike rider. TLGO will install a spring to improve self-closing. JP has contacted the Countryside Officer regarding possible permitted solutions, including the installation of a chicane (subject to accessibility requirements). The situation will be monitored once the spring and signage have been installed. **Action:** EH & JP to install signage

139/26 **Attendance at Meetings and Reports**

- i. **Nettlebed School & Community Centre (NSCC) – to review the updated policy**

Updated policy from AF circulated. The Council noted the potential governance issue arising from an individual representing both the Parish Council and the School. It was agreed that the policy would be reviewed at the September meeting.

140/26 **Correspondence** – to note correspondence received not otherwise on the agenda where decisions are not required (other than adding to the agenda for a future meeting)

- OCC Quiet Lanes Expression of Interest
- Quiet Lanes - Proposal from resident: Huntercombe End Lane
- OCC, Cllr Ben Higgins - Parish Report June 2026
- School / NPC Policy
- OCC Allotment Gates to be added to CAMS web map
- Email from Resident: A4130 Nettlebed - Unrepaired Road Defect Causing Significant Noise Disturbance
- SLCC – Membership Renewal
- Joint Statement from South Oxfordshire and Vale of White Horse District Councils on local devolution
- General review of speed limits on Oxfordshire's rural A and B class road network - Stakeholder consultation - South Oxfordshire district
- OALC Newsletter
- Email from resident regarding hedge at Old School Green (second email)

141/26 **Items for information or next Agenda only**

Action Plan

Proposed Cycle Path - AF update and next steps - following walk of the route with Cllr. Ben Higgins.

Joint Use Committee - proposal to disband

Finance meeting: Third pole – look at finances.

142/26 **Date of next meeting**

Full Council – 1st September

Finance Meeting: 13th October 6pm

CEGCMC Meeting: 20th October 6.30pm

Meeting closed: 21.11

2026 Meetings:

6th Jan • 3rd Feb • 3rd March • 7th April • 5th May (Annual Parish Council Meeting)
• 19th May (Annual Parish Meeting) • 2nd June • 7th July • 1st Sept • 6th Oct • 3rd Nov

