

# NETTLEBED PARISH COUNCIL MEETING

Council Members are hereby summoned to attend the Meeting of the Nettlebed Parish Council at The Village Club, High Street, Nettlebed on Tuesday **3<sup>rd</sup> March 2026** at 7.30pm

Members of the Parish and Press are welcome to attend.

Parish Council Clerk:  Date: 26 February 2026

Agenda items may be suggested to the Clerk no later than 7 days before each meeting (or something like this)

## AGENDA

- 041/26 **Election of Chair of the Parish Council** – to elect a Chair to serve for the remainder of the municipal year following a casual vacancy in the office of Chair
- 042/26 **To receive and accept apologies for absence**
- 043/26 **Requests for Dispensations, Declarations of Interest, gifts and hospitality**
- 044/26 **To facilitate public participation with regard to items on the agenda**  
It should be noted that the time allocated for the public session is a total of 10 minutes for all those wishing to speak.
- 045/26 **To receive a report from the South Oxfordshire District Councillors for Nettlebed**
- 046/26 **To receive a report from the Oxfordshire County Councillor for Nettlebed**
- 047/26 **To approve the Minutes** of the Parish Council Meeting held on 3<sup>rd</sup> February, previously circulated.
- 048/26 **Update on Progress and Matters Arising** - The Clerk/Chairman to report on the status of outstanding items from previous Minutes and any other issues arising between meetings which do not require a decision

Area	Description	Action Required	Owner	Status
Allotment	Deer fencing / gates	Gaps near deer-gates to be fenced off. 'Stop post(s)' to be installed to ensure gates self-close.	JP	Complete.
Allotment	Allotment Inspections	Letters to be sent to plot holders that are not complying with the tenancy agreement.	CS/JP	Completed. Follow up inspection to be arranged (before April)
Allotment	Allotment Regeneration	Engage TLGO	JP	Councillor Grant application successful. Engage TLGO.
Archiving	Archiving of documents	Collate docs to be archived. Make appointment with Oxfordshire History Centre to archive NPC Minutes.	JP	19/02 1910 - 2025 Minutes archived

Area	Description	Action Required	Owner	Status
Bus Stops	Additional bus stops requested near Priest Close on B481	Liaise with OCC, Bus Infrastructure Officer	JP	24/02 David Bellchamber is awaiting photos from bus company identifying suitable locations.
Councillor Vacancy	A vacancy exists on Nettlebed Parish Council	Raise awareness	JP/NPC	
Cycle Path	Proposed shared footway/cycleway from Nettlebed to Bix	Proposal to be shared with OCC to assess viability and clarify next steps	AF	Meeting with Ben Higgins and Highways as part of the 'walkabout' on 09/03
Internal Audit	Annual Internal Audit - follow up meeting	Meet with Internal Auditor	JP	The IA has been completed, with the exception of the AGAR review, which will be carried out after the financial year end.
Joyce Grove	Update on how work is progressing	Subscribe to receive email updates on Grove Park	JP	Complete. Open Day planned for the Spring - residents may attend if they wish.
Play Area, Play Trail, Sports Hub	Meeting to understand the relationship between landowners/ land managers and identify possibilities to develop amenities.	Meeting with Jessie Grimond (The Estate and NDCC), Holy Rosier (NDCC & Estate Office) AB & SM	AB / SM	Complete. SM/AB to report at March meeting.
Traffic Calming	Speed Indicator Devices (SIDs)	Request Highways for advice regarding locating the two poles for SID devices quotation and installation lead time.	JP	Jon Beale, OCC Highways is away until 27/2 - awaiting a response.
Traffic Calming	Speed Indicator Devices (SIDs)	Order 1x Evolis Solar Mobile Pack from Elan City	JP	Awaiting dependencies
Traffic Calming	Speed Indicator Devices (SIDs)	Engage services of Ollie Brake	JP	Awaiting dependencies
External Structures	Screws and caps missing from tree memorial plaques	Order replacements.	JP	10/02 screws and caps received.

#### 049/26 **Governance and Consultations**

- i. **Local Government Reorganisation Consultation**
- ii. **Appointment of Internal Auditor 2026-27**

#### 050/26 **To review and update policies**

- i. **Social Media** – to review and adopt, previously circulated

#### 051/26 **Projects and Proposals**

- i. **Traffic Calming** – to consider installing Speed Indicator Devices / VAS units

#### 052/26 **Sport and Play Facilities Working Group**

#### 053/26 **Crocker End Green Management Committee (CEGCMC) – update**

#### 054/26 **Training** – to consider training courses and other training sources

#### 055/26 **Accounts & Finance** – to consider and decide upon matters relating to the Council's Finance.

- i. **To review and accept draft VAT reclaim**
- ii. **To receive the Finance Report and Budget Monitoring Reports**, previously circulated
- iii. **To acknowledge scrutiny and acceptance of the bank statements**, previously circulated
- iv. **Income Received and Transfers** – to acknowledge payments received and transfers between accounts
- v. **Invoices for Payment** – to consider and approve invoices for payment itemised on the schedule below:

Payment Method	Ref	Payee/Description	Payment Inc VAT
BACS	166	Nettlebed Estate – allotment rent	£3.45
BACS	168	HMRC 6 Feb to 5 March month 11 pay 18.03	£127.30
BACS	169	LGPS 6 Feb to 5 March month 11 pay 18.03	£312.32
SO	170	Salary - March month 12 due 28.03 (TBC by PATA)	£1,093.46
DD	171	ID Mobile - March due 17.03	£6.00
BACS	172	OALC Membership 01.04.26-31.03.27	£240.00
BACS	173	OALC Parish Pros Training Course	£72.00
BACS	174	Nimble IT Training Courses x 6	£102.00
BACS	175	Parish Online Website and email hosting	£458.40
BACS	176	Shield Maintenance	£14.30

056/26 **Planning**

- i. **Planning applications** – to consider all recent applications received from SODC detailed below and any other planning applications submitted and published on the SODC planning portal between the circulation of this agenda and the meeting.
- ii. **Notices of Decision** – to note

057/26 **Village Matters**

- i. **Allotment** – update
- ii. **Annual Litter Pick** – to agree date

058/26 **Correspondence** – to note correspondence received not otherwise on the agenda where decisions are not required (other than adding to the agenda for a future meeting)

- Nuffield Parish Council – Article 4 (1) Directions

059/26 **Attendance at Meetings and Reports / Courses**

- i. **Nettlebed School & Community Centre (NSCC) – Joint Use Committee** – AF proposal to disband the JUC update
- ii. **To receive report from Nettlebed District Commons Conservators (NDCC)**

060/26 **Items for information or next Agenda only**

061/26 **Date of next meeting**

**2026 Meetings:**

6<sup>th</sup> Jan, 3<sup>rd</sup> Feb, 3<sup>rd</sup> March, 7<sup>th</sup> April, 5<sup>th</sup> May (Annual Parish Council Meeting), 19<sup>th</sup> May (Annual Parish Meeting, 2<sup>nd</sup> June, 7<sup>th</sup> July, 1<sup>st</sup> Sept, 6<sup>th</sup> Oct, 3<sup>rd</sup> Nov.