


NETTLEBED PARISH COUNCIL MEETING

Council Members are hereby summoned to attend the Meeting of the Nettlebed Parish Council at The Village Club, High Street, Nettlebed on Tuesday **3rd February 2026** at 7.30pm

Members of the Parish and Press are welcome to attend.

Parish Council Clerk:  Date: 28 January 2026

Agenda items may be suggested to the Clerk no later than 7 days before each meeting (or something like this)

AGENDA

- 021/26 **To receive and accept apologies for absence**
- 022/26 **Requests for Dispensations, Declarations of Interest, gifts and hospitality**
- 023/26 **To facilitate public participation with regard to items on the agenda**
It should be noted that the time allocated for the public session is a total of 10 minutes for all those wishing to speak.
- 024/26 **To receive a report from the South Oxfordshire District Councillors for Nettlebed**
- 025/26 **To receive a report from the Oxfordshire County Councillor for Nettlebed**
- 026/26 **To approve the Minutes** of the Parish Council Meeting held on 6th January, previously circulated
- 027/26 **Update on Progress and Matters Arising** - The Clerk/Chairman to report on the status of outstanding items from previous Minutes and any other issues arising between meetings which do not require a decision

Area	Description	Action Required	Owner	Status
Allotment	Deer fencing / gates	Gaps near deer-gates to be fenced off. 'Stop post(s)' to be installed to ensure gates self-close. TLGO to revisit as stop posts may not work.	JP	TLGO requested to carry out work as part of the original remit.
Allotment	Allotment Inspections	Warning letters to be sent to plot holders that are not complying with the tenancy agreement.	CS/JP	Inspections took place in January. Letters to be sent to plot holders that are not complying with the tenancy agreement.
Allotment	Clearance of allotment plots and Councillor Grant Application	Apply for grant	JP	Grant application submitted
Bus Stops	Additional bus stops requested near Priest Close on B481	Liaise with OCC, Bus Infrastructure Officer	JP	19/01 Chased David Bellchamber for update. 18/12 David Bellchamber will approach OCC Highways and TVP to identify possible locations.
Cycle Path	Proposed shared footway/cycleway from Nettlebed to Bix	Liaise with Julia Hawins, OCC and Tracy Moreton	AF	AF to contact after the Christmas break. Item for February agenda

Area	Description	Action Required	Owner	Status
Internal Audit	Annual Internal Audit	Complete IA Questionnaire	JP	Awaiting further inspection from the IA
Joyce Grove	Update on how work is progressing	Email Beechcroft Developments requesting update	JP	12/01 & 26/01 no update received
Play Area, Play Trail, Sports Hub	New potential projects being explored by Simon Thorpe and Jack Shaylor	Arrange meeting with stakeholders	AB	Awaiting update
Traffic Calming	Speed Indicator Devices (SIDs)	JP to contact neighbouring parishes to see if there is any appetite to share SID's and rotate units across parishes	JP	Bix and Assendon - No Stoke Row - on Feb agenda Pishill with Stonor - no response Rotherfield Greys - no response Nuffield - no response Highmoor - no response
Councillor Vacancy	Ondrej Zacko has resigned from Nettlebed Parish Council	Display Notice of Casual Vacancy on noticeboard and inform Electoral Services.	JP	Notice displayed. 30/01/26 is the last day that Electoral Services can accept a request to hold an election.

028/25 **Governance and Consultations**

029/25 **To review and update policies**

- i. **IT Policy** – to review and adopt, previously circulated

030/26 **Projects and Proposals**

- i. **Port Hill 40 Campaign** – for discussion
ii. **Traffic Calming** – to consider installing Speed Indicator Devices / VAS units
iii. **New Play Area, Playtrail and Sports Hub** – update and to discuss and agree next steps

031/26 **Crocker End Green Management Committee (CEGCMC)** – update and next steps

032/26 **Accounts & Finance** – to consider and decide upon matters relating to the Council's Finance.

- i. **Unity Trust Bank Account** – agree to transfer funds from Barclays Premium Account
ii. **To receive the Finance Report and Budget Monitoring Reports**, previously circulated
iii. **To acknowledge scrutiny and acceptance of the bank statements**, previously circulated
iv. **Income Received and Transfers** – to acknowledge payments received and transfers between accounts
v. **Payments between meetings** – to be noted
vi. **Invoices for Payment** – to consider and approve invoices for payment itemised on the schedule below:

Payment Method	Ref	Payee/Description	Payment Inc VAT
BACS	144	Shield Maintenance	£14.30
BACS	156	HMRC 6 Jan to 5 Feb month 10 pay 18.02 <i>(-£0.20 adjusted)</i>	£127.30 £127.10
BACS	157	LGPS 6 Jan to 5 Feb month 10 pay 18.02	£312.32
SO	158	Salary - Feb month 11 due 28.02 (TBC by PATA)	£1,093.66
DD	159	ID Mobile - Feb due 17.02	£6.00
BACS	160	Nettlebed Estate allotment rent	£3.45
BACS	162	Shield Maintenance	£14.30

033/26 **Training** – to consider training courses and other training sources

034/26 **Planning**

- i. **Planning applications** – to consider all recent applications received from SODC detailed below and any other planning applications submitted and published on the SODC planning portal between the circulation of this agenda and the meeting.

P25/S3830/HH Mill House, Mill Road, Nettlebed, RG9 5AU

Demolition of existing garage and replacement with an outbuilding.

- ii. **Notices of Decision** – to note

035/26 **Village Matters**

- i. **Allotment** – update following inspections
- ii. **External Structures Report** – review and agree next steps

036/26 **Correspondence** – to note correspondence received not otherwise on the agenda where decisions are not required (other than adding to the agenda for a future meeting)

- Call from resident – reporting surface issues on footpath 25 (306/25/20) from Lion Meadow to B4043 – *Countryside Officer carried out an inspection.*
- SODC Neighbourhood Planning Event – Virtual Session Available – 2nd Feb 26.
- Nettlebed Community School – Consultation on proposed academy conversion – meeting on 2nd Feb. Consultation closed 13th February at 5pm
- Email from residents: Port Hill 40 Campaign
- Email from OCC Estates: Brick Kiln Gate secured
- Email from Nuffield PC Clerk re Groveridge Woods
- Email from LGPS: 2025 Valuation Results – *Acknowledged*
- Email from resident advising of gap in deer fencing at allotment

037/26 **Attendance at Meetings and Reports / Courses**

- i. **Nettlebed School & Community Centre (NSCC) – Joint Use Committee** – AF proposal to disband the JUC
- ii. **To receive report from Nettlebed District Commons Conservators (NDCC)**

039/26 **Items for information or next Agenda only**

040/26 **Date of next meeting**

Full Council – 3rd March

2026 Meetings:

6th Jan, 3rd Feb, 3rd March, 7th April, 5th May (Annual Parish Council Meeting), 19th May (Annual Parish Meeting, 2nd June, 7th July, 1st Sept, 6th Oct, 3rd Nov.